



UNITED STATES MARINE CORPS

MARINE CORPS BASE  
QUANTICO, VIRGINIA 22134-5001

MCBO 8027.1  
C 03/k  
24 Aug 92

MARINE CORPS BASE ORDER 8027.1

From: Commanding General  
To: Distribution List

Subj: EXPLOSIVE ORDNANCE DISPOSAL (EOD)

Ref: (a) OPNAVINST 3440.15 (NOTAL)  
(b) MCCDC OPLAN 1-90, Crisis Management Plan  
(c) MCCDCO P1500.1A  
(d) MCCDCO 3057.1  
(e) MCO 8027.1C (NOTAL)  
(f) NAVSEA OP 5, Vol I (NOTAL)  
(g) MCO 8020.1F  
(h) MCO 3571.2F  
(i) MCO 1510.78

Encl: (1) Procedures for Obtaining EOD Support  
(2) Sample DD Form 1926, Explosive Ordnance Disposal Civil Support Release and Reimbursement Agreement  
(3) Sample MCCDC Form 1500/2, Training Area and Range (TAR) Request

1. Purpose. To promulgate procedures and responsibilities pertaining to explosive ordnance disposal (EOD).

2. Cancellation. MCCDCO 8027.1.

3. Summary of Revision. This revised Order should be reviewed in its entirety.

4. Information. Reference (a) outlines EOD nuclear capability reporting requirements to the Joint Nuclear Accident Coordinating Center. Reference (b) is the Disaster Preparedness Plan for MCCDC and reference (c) regulates terrain and range utilization aboard this Command. Reference (d) provides instructions for the handling of bomb threats and reference (e) delineates interservice EOD responsibilities. References (f) and (g) establish safety and security regulations for the handling, storing, shipping, and disposal of ammunition and explosives. References (h) and (i) set forth personnel, training, and logistical requirements for EOD operations. EOD support is provided under the cognizance of the Director, Operations Division. Support responsibilities include, but are not limited to:

- a. Maintaining a 24-hour emergency response capability.
- b. Impact area sweeps for destruction of dud ordnance.

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c. Escorting range maintenance personnel into impact areas for target emplacement and maintenance purposes.

d. Rendering safe any explosive ordnance or improvised explosive devices found aboard MCCDC, or in the surrounding civilian communities when approved by the Director, Operations Division, or Command Duty Officer.

e. Supporting the Commanding Officer, Marine Helicopter Squadron-1, by searching the Presidential helicopters for any sabotage devices, when helicopters return from maintenance facilities.

f. Supporting Federal agencies such as the Secretary of State; the U.S. Secret Service; the Director, Federal Bureau of Investigation; and the Drug Enforcement Agency, for the purpose of demolition and improvised explosive device training of their agents.

g. Providing an EOD team of one officer and two enlisted technicians per references (a), (b), and (h).

## 5. Action

### a. Director, Operations Division

(1) Maintain operational control of the EOD Team.

(2) Publish the EOD Team watch list on a monthly basis.

(3) Direct the Head, Explosive Ordnance Disposal (EOD) Section, Training Branch to:

(a) Outline procedures for obtaining EOD assistance on a 24-hour basis per enclosure (1).

(b) Ensure range sweeps of impact areas for dud ordnance are periodically accomplished by qualified EOD technicians as their workload allows. Range sweeps will be scheduled through the Range Control Officer for periods not in conflict with normal range usage.

(c) Ensure personnel do not enter any impact area without an EOD escort. Whenever personnel are required to enter impact areas for target emplacement, range maintenance or any other purpose, an EOD escort will be provided by the EOD Officer per reference (c).

(d) Report any explosive and/or ordnance item located aboard MCCDC (with the exception of live-fire impact areas) immediately to the EOD Officer. Technicians will be dispatched to render the item safe and eliminate the hazard.

(e) Coordinate and establish communication requirements to meet the capabilities outlined in reference (h).

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(f) Handle all bomb threats aboard MCCDC per reference (d). All requests from civilian authorities for assistance received during normal working hours will be approved by the Director, Operations Division. All requests from civilian authorities after normal working hours will be approved by the Director, Operations Division, or in his absence, the Deputy Director, Operations Division. In the event neither of the above can be reached, the Command Duty Officer will approve or disapprove such requests per reference (d) paragraph 5c (copy of reference (d) is maintained in CDO Binder). If approval is granted, DD Form 1926, Explosive Ordnance Disposal Civil Support Release and Reimbursement Agreement (enclosure (2)), will be completed per reference (e), prior to rendering actual assistance.

(g) Accomplish disposal operations of dudded munitions per procedural guidelines as set forth in local SOP's and applicable 60-series publications.

(h) Act as the overall approving authority for the disassembly and inerting of munitions in support of training and testing evolutions. All actions will be per reference (h) and local directives.

b. Directors, Logistics Division and Facilities Division. Furnish logistical support required to the EOD Officer per references (g) and (h).

  
T. C. TAYLOR  
By direction

DISTRIBUTION: A plus 6 (20)

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## PROCEDURES FOR OBTAINING EOD SUPPORT

1. Projected Support Requirements. Explosive ordnance disposal (EOD) assistance in support of scheduled operations may be obtained from the Head, Training Branch, Operations Division by telephone 640-3421, or through use of the remarks column of MCCDC Form **1500/2**, Training Area and Range (TAR) Request (enclosure (3)). This form is available at Direct Support Stock Control Self Service, Blank Forms. Annotated requirements will be reviewed and coordinated by the Head, Training Branch, Operations Division (a seven day advance notice is required).
2. Routine Requirements. Short notice support of a nonemergency nature, which does not involve the use of ranges or training areas (i.e., HMX-1 helicopter searches), may be obtained through direct liaison with the EOD Officer.
3. Emergency EOD Support. In case of emergency, the EOD Team will be contacted directly by telephone **640-5314/5423**, during working hours, or through the Command Duty Officer (CDO), 640-2707, after working hours.

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EXPLOSIVE ORDNANCE DISPOSAL  
CIVIL SUPPORT RELEASE ADD **REIMBURSEMENT** AGREEMENT

AGREEMENT BETWEEN

EXPLOSIVE ORDNANCE DISPOSAL UNIT OR COMMAND: \_\_\_\_\_ AND

REQUESTING AGENCY OR CIVIL **AUTHORITY**: \_\_\_\_\_

In the event that the United States, through the United States \_\_\_\_\_ begins explosive ordnance disposal (hereinafter referred to as "EOD") procedures upon (type device) \_\_\_\_\_ located at (street, location/city/state) \_\_\_\_\_ then, in consideration therefor, and in recognition of the peculiar hazards involved in the disposal of nonmilitary commercial-type explosives, chemicals, and similar dangerous articles, (requesting agency or civil authority) (hereinafter referred to as requestor) \_\_\_\_\_ agrees :

1. To reimburse the Department of the \_\_\_\_\_ for the **costs** involved in furnishing all requested EOD services. Such costs may include personal services of civilian employees, travel and per diem expenses for military and civilian personnel, and other expenses to include transportation and **supplies**, material, and equipment with prescribed accessorial charges; costs of consumed supplies, material, and equipment and such supplies, material, and equipment which is damaged beyond economical repair; and costs of repairing or reconditioning nonconsumable items not damaged beyond economical repair. (This paragraph is inapplicable and the requestor does not agree to its provisions in instances when EOD assistance is requested for improvised explosive devices (homemade bombs and arson devices) or explosives which are abandoned or for **which** responsibility cannot be determined within a reasonable time.)

2. To consider all military and civilian personnel of the United States \_\_\_\_\_ involved in furnishing requested EOD services as its own agents or servants.

3. To hold the United States and the Department of the \_\_\_\_\_ and all military and civilian personnel of the Department of the \_\_\_\_\_ harmless for any consequences of services rendered pursuant to this agreement without regard to whether the services are performed properly or negligently. (This paragraph is inapplicable if requestor is the United States Government or one of its instrumentalities.)

4. To indemnify the United States and the Department of \_\_\_\_\_ and all military and civilian personnel of the United States \_\_\_\_\_ for any costs incurred as a result of any claims or civil actions brought by any third person as a result of the services requested even though negligently performed, and to pay all costs of settlement or litigation.

5. To file no claim for administrative settlement with any Federal agency nor institute any action or suit for **money** damages in any court of the United States or any State for injury to or **loss** of property or for personal injury or death caused by the negligence or wrongful act or omission of any military or civilian employee of the United States \_\_\_\_\_ while such employee is engaged in rendering EOD services pursuant to this agreement.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE OF REQUESTOR

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

DD Form 1926  
1 Sep 73

SAMPLE MCCDC FORM 1500/2, TRAINING AREA AND RANGE (TAR) REQUEST

1. From: To: Via: Encl: (1) (2)				Date submitted: Point of contact: Grade/Title: Phone No.:		Page: of	
2. Date/Time/ Alternate	3. Area/ Alternate	4. Organization/ number personnel	5. Problem Range Dir/ Safety Officer	6. Subject/ Problem No.	7. Types of munitions/ Weapons	8. Firing times	
9. Remarks:				Signature:			
				Name/Grade/Title			

MCCDC 1500/2 (REV 5/90) FPP 33256

ENCLOSURE (3)

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MCCDC 1500/2 (REV 5/90)

INSTRUCTIONS

This form will be used to request training areas, range and facilities IAW MCCDCO P1500.1. Letters, cover letters, and/or endorsements are unnecessary for Marine Corps Combat Development Command (MCCDC) military activities, unless further explanation is required.

REQUEST DEADLINES

- a. OCS/MCOLS (for TA's 2-4), SNOCA (for TA 6C only), and TBS (for all TAR's less WA's 2-4 and 6C) - 30 days.
- b. MCCDC military activities (for all TAR's except as above) - 45 days.
- c. External (military, government, and civilian) activities (including USMCR/USNR units processed by Reserve Affairs Division) - 60 days.
- d. The above deadlines are calculated from the Monday of the training week (Monday - Sunday) that the TAR is required.
- e. Requests submitted late, more than 180 days in advance, or improperly/incorrectly will normally be denied or returned. In the case of extraordinary circumstances (not poor planning), late requests may be walked through up until three working days prior to the required date. Due to coordination and safety constraints, these requests will be approved/disapproved on a case-by-case basis.
- f. MCCDC activities have direct liaison with other activities controlling other training ranges or facilities.

CONSOLIDATION. To expedite processing and planning, requesting activities are encouraged to consolidate their requests for each month and deliver by the above deadlines (e.g., MCCDC activities would provide May's requirements by 30 March). External military activities, requests should be endorsed by appropriate Command Level.

PRIORITIZING APPROVAL OF REQUESTS

- a. Priority for assignments of all TAR's will be:
  - (1) TA's 2-4: OCS/MCOLS
  - (2) TA 6C: SNOCA
  - (3) all TAR's less TA's 2-4 and 6C: TBS
  - (4) Other MCCDC formal schools
  - (5) Other MCCDC military activities
  - (6) External DOW activities
  - (7) Other external DOW activities
  - (8) Civilian law enforcement agencies
  - (9) Civilian activities
- b. For MCCDC military activities, the weekly TAR schedule will constitute approval authority, except for special requests requiring further amplification.
- c. External and/or non-military MCCDC activities will be informed by telephone as soon as possible and by message or letter at least ten days in advance for weekly and 30 days in advance for weekend requirements.

PROBLEM DIRECTOR/OFFICERS IN CHARGE (OIC) AND RANGE SAFETY OFFICERS (RSO). If not currently certified as a MCCDC RSO, all activity Commanders or Directors will provide in writing identification, certification, and approval of all OIC/RSO's delineated in any TAR request for live fire. The letter must verify that the OIC and RSO are familiar with MCCDCO P1500.1 and appropriate Marine Corps orders and must be on file prior to approval of any live fire range.

CHANGE TO CURRENTLY APPROVED REGULATIONS. All requests requiring changes to MCCDCO P1500.1, particularly those involving waivers of current safety restrictions or modification of currently approved regulations, will be with full justification via chain of command, at least 45 days in advance, with complete range safety cards (RSC) and accurate surface danger zones (SDZ) attached as appropriate.

FORM INSTRUCTIONS:

1. Header information should be as specific as possible. Request should via the appropriate activity as necessary.
2. Provide inclusive times.
3. Be as specific as possible (i.e., not TA-16 when TA-16F will suffice). Provide inclusive times. Alternates should be provided; if none, so state. Hike route overlays/alternates will be enclosed.
4. Be as specific as possible.
5. Identify by grade, name and service, if not USMC.
6. Specify nature of training/instruction to be conducted at each area(range/facility). MCCDC schools will provide class problem #.
7. By range, specify types of munitions and weapons.
8. Inclusive firing times.
9. Amplifying remarks should be made in the following cases:
  - (a) When using tracked or off-road vehicles aboard MCCDC; provide types, quantity, purpose, intentions.
  - (b) For air support requiring LZ's, restricted airspace, impact areas, or MCAF purpose, intentions, coordinating instructions and/or MCCDC Form 1500/9 for MCAF.
  - (c) When there are change/additions/deletions to previously submitted requests; identify the original request and whether this is a change/addition/deletion. Changes by telephone will be made only in an emergency. During hunting season, additions/changes to training areas/ranges or times will be made at least 48 hours in advance.
10. Information should be as specific as possible.

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