



UNITED STATES MARINE CORPS

MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 5314.1
C 011/k
17 Feb 94

MARINE CORPS BASE ORDER 5314.1

From: Commanding General
To: Distribution List

Subj: COMMAND POPULATION REPORT

Encl: (1) Spreadsheet Example Population Report

1. **Purpose.** To publish guidance for preparing and submitting the Command Population Report.

2. Cancellation. MCCDCO 5314.1A.

3. Summary of Revision. This Order was updated regarding changes in MCCDC structure. Additionally, the format for the Command Population Report has been revised.

4. Information

a. Population figures pertaining to Marines assigned to MCCDC as permanent personnel are provided via automated process. This information is automatically retrieved from locally held files at 2400 on the last day of each month for the preceding month.

b. System limitations require that respective reporting organizations provide population figures for all student and other service personnel.

5. Action. The following activity heads will submit the Command Population Report to the Commanding General, MCCDC (C 011), by 1600 on the second working day of each month. Using the format contained at the enclosure, the report figures will reflect **on-**board strengths as of 2400 on the last day of the preceding month.

a. President, Marine Corps University. Compile and consolidate reports for students and other services personnel for all organizations under your cognizance.

b. Commanding Officer, Headquarters and Service Battalion. Compile and consolidate reports for all students and other services personnel for all units under your administrative control, excluding those units under the cognizance of the President, Marine Corps University.

MCBO 5314.1
17 Feb 94

c. Commandina Officer, Weapons Trainina Battalion. Provide population figures for student and other services personnel undergoing training or attached to your activity.

d. Officer in Charge, Personnel Support Detachment, Dahlsren. Account for all Navy personnel permanently assigned aboard this Command.

e. Commandina Officer, Security Battalion. Provide population figures for Marines attached to or joined by Security Battalion, "not chargeable" for disciplinary reasons.

f. Director, Facilities Division. Provide the total number of dependents living in base quarters.

g. Director, Manpower Division. Complete the Civilian Employees Section of the enclosure and submit to the Military Personnel Officer.



M. C. BUNTON
By direction

DISTRIBUTION: 4 (3), 5 (2), 16 (15), 20 (2), 22 (2), 23, 26, 40

copy to: OIC, PSD, Dahlgren

SPREADSHEET EXAMPLE- POPULATION REPORT

AS OF 2400,

OFFICER PERMANENT PERSONNEL STRENGTH REPORT

ORGANIZATION	07-09	06	(USMC ONLY)					W4-W1	USMC TOTAL	USN TOTAL	USA TOTAL	USAF TOTAL	FOREIGN TOTAL	AGGREGATE
			05	04	03	02/01								
MCCDC	0	0	0	0	0	0	0	0	0	0	0	0	0	
MCB	0	0	0	0	0	0	0	0	0	0	0	0	0	
HQSVCBN, MCB	0	0	0	0	0	0	0	0	0	0	0	0	0	
SCTYBN, MCB	0	0	0	0	0	0	0	0	0	0	0	0	0	
WTBN	0	0	0	0	0	0	0	0	0	0	0	0	0	
MCU	0	0	0	0	0	0	0	0	0	0	0	0	0	
TBS	0	0	0	0	0	0	0	0	0	0	0	0	0	
OCS	0	0	0	0	0	0	0	0	0	0	0	0	0	
<u>SUBTOTAL</u>	0	0	0	0	0	0	0	0	0	0	0	0	0	

ENLISTED PERMANENT PERSONNEL STRENGTH REPORT

ORGANIZATION	E9	E8	(USMC ONLY)					E2	EI	USMC TOTAL	USN TOTAL	USA TOTAL	USAF TOTAL	FOREIGN TOTAL	AGGREGATE
			E7	E6	E5	E4	E3								
MCCDC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MCB	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
HQSVCBN, MCB	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
SCTYBN, HCB	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WTBN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MCU	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TBS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ocs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<u>SUBTOTAL</u>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

MCBO 5314.1
17 Feb 94

AS OF 2400,

TENANT ACTIVITIES
OFFICER PERMANENT PERSONNEL

ORGANIZATION	(USMC ONLY)						02/01 W4-W1	USMC TOTAL	USN TOTAL	USA TOTAL	USAF TOTAL	FOREIGN TOTAL	AGGREGATE
	07-09	06	05	04	03	02							
Hnx-1 (036)	0	0	0	0	0	0	0	0	0	0	0	0	0
HMX- 1 (037)	0	0	0	0	0	0	0	0	0	0	0	0	0
MARCORSYSCOM (070)	0	0	0	0	0	0	0	0	0	0	0	0	0
INTEL CTR (077)	0	0	0	0	0	0	0	0	0	0	0	0	0
MCPMSA(080)	0	0	0	0	0	0	0	0	0	0	0	0	0
HCCTA (081)	0	0	0	0	0	0	0	0	0	0	0	0	0
4TH LAI (BEA)	0	0	0	0	0	0	0	0	0	0	0	0	0
USA ENGR SCOL (J72)	0	0	0	0	0	0	0	0	0	0	0	0	0
MCCDPA (MB1)	0	0	0	0	0	0	0	0	0	0	0	0	0
MGBM (R00)	0	0	0	0	0	0	0	0	0	0	0	0	0
DEF MAP SCOL (TBX)	0	0	0	0	0	0	0	0	0	0	0	0	0
MCOTEA (TD9)	0	0	0	0	0	0	0	0	0	0	0	0	0
AREA AUDITOR (U9U)	0	0	0	0	0	0	0	0	0	0	0	0	0
SABRS (UDM)	0	0	0	0	0	0	0	0	0	0	0	0	0
MC MUSEUM (W64)	0	0	0	0	0	0	0	0	0	0	0	0	0
UCAF (012)	0	0	0	0	0	0	0	0	0	0	0	0	0
NHCL WANT	0	0	0	0	0	0	0	0	0	0	0	0	0
BR DENTAL CL QUANTICO	0	0	0	0	0	0	0	0	0	0	0	0	0
<u>SUBTOTAL</u>	0	0	0	0	0	0	0	0	0	0	0	0	0

ENCLOSURE (1)

AS OF 2400,

TENANT ACTIVITIES
ENLISTED PERMANENT PERSONNEL

ORGANIZATION	(USMC ONLY)									USMC TOTAL	USN TOTAL	USA TOTAL	USAF TOTAL	FOREIGN TOTAL	AGGREGATE
	E9	E8	E7	E6	ES	E4	E3	E2	E1						
HMX-1 (036)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HMX-1 (0371)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MARCORSYSCOM (070)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INTEL CTR (077)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MCPMSA (080)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MCCTA (081)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4TH LAI (BAE)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
USA ENGR SCOL (J R)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MCCDPA (MB1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MSGBN (R00)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEF MAP SCOL (TBX)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MCOTEA (TD9)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AREA AUDITOR (U9U)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SABRS (UDH)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MC MUSEUM (W64)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MCAF (012)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NMCL QUANTIC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BR DENTAL CL QUANTICO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<u>SUBTOTAL</u>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ENCLOSURE (1)

MCBO 5314.1
17 Feb 94

AS Of 2400.

STUDENTS

ORGANIZATION	USMC		USN		USA		USAF		FOREIGN		TOTAL	TOTAL
	OFF	EUL	OFF	EUC	O F F	ENL	O F F	ENL	O F F	ENL	OFF	EUL
CMD STAFF	0	0	0	0	0	0	0	0	0	0	0	0
AHPHIB WARFAR	0	0	0	0	0	0	0	0	0	0	0	0
ADV COM 0	0	0	0	0	0	0	0	0	0	0	0	0
BASIC COMM 0	0	0	0	0	0	0	0	0	0	0	0	0
COMP SCIENCE	0	0	0	0	0	0	0	0	0	0	0	0
SNCO ACAD	0	0	0	0	0	0	0	0	0	0	0	0
TBS	0	0	0	0	0	0	0	0	0	0	0	0
OCS	0	0	0	0	0	0	0	0	0	0	0	0
USA ENGR SCOL FT BELVOIR	0	0	0	0	0	0	0	0	0	0	0	0
DEF MAP SCOL FT BELVOIR	0	0	0	0	0	0	0	0	0	0	0	0
MSG BN	0	0	0	0	0	0	0	0	0	0	0	0
STUDENT SUBTOTAL	0											

ENCLOSURE (1)

AS OF 2400,

	USMC		USN		USA		USAF		FORE I CN		TOTAL	TOTAL
	OFF	ENL	OFF	ENL	OFF	ENL	OFF	ENL	OFF	ENL	OFF	ENL
<u>ATTACHMENTS/ CASUALS/MISC</u>												
ADHIN (I)	0	0	0	0	0	0	0	0	0	0	0	0
DISPL (II)	0	0	0	0	0	0	0	0	0	0	0	0
CORRECTIONAL FACILITY	0	0	0	0	0	0	0	0	0	0	0	0
ATTACHED SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0
<u>GRAND TOTAL</u>	0	0	0	0	0	0	0	0	0	0	0	0

DEPENDENTS IN
QUARTERS 0

CIVILIAN EMPLOYEES

APPROPRIATED 0
MCCDC 0
TENANT (III) 0
TOTAL 0

NOTES:

- I. Personnel assigned to college/degree programs, permanent personnel assigned to the staffs of the USA Engr Scol and Def Map Scol located at Fort Belvoir, Marines attached awaiting disposition of administrative/humanitarian requests.
- II. Marines attached to or joined by SctyBn "not chargeable" for disciplinary reasons.
- III. Civilian personnel (appropriated) to include personnel assigned to MCOTEA, MCAF, Int Ctr, MarCorSysCom, MCCTA, and MWR HQMC.
- IV. Normal authorized strength equals 150. Figure reported includes substitute and intermittent employees.