



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 1020.1E
B 013
06 Sep 07

MARINE CORPS BASE ORDER 1020.1E

From: Commander
To: Distribution List

Subj: UNIFORM REGULATIONS

Ref: (a) MCO P1020.34F
(b) MCBO P3550.1
(c) CMC ltr 1020 MCUB dated 14 Aug 07
(d) ALMAR 035/07
(e) ALMAR 054/06
(f) MCBO P5560.2D

1. Purpose. To promulgate instructions per reference (a) for the proper wearing of the military uniform and civilian clothing by military personnel.
2. Cancellation. MCBO 1020.1D.
3. Summary of Revision. This Revision contains a significant number of changes and should be reviewed in its entirety. Specifically, this Revision limits the wear of the utility uniform off-base.

4. General

a. Marine Corps Base, Quantico (MCBQ) Personnel. For personnel assigned to Marine Corps Combat Development Command (MCCDC) and MCBQ, the uniform of the day will be as follows:

(1) Winter Uniform. November through March, the woodland Marine pattern (MARPAT) uniform will be worn with sleeves rolled down and the service "B" uniform will be worn on the last Friday of each month.

(a) During October, in the event of inclement weather, individual Marines may opt to wear sleeves down. However, when uniformity is required during special events and ceremonies, the unit commanders' discretion will prevail.

(b) In the event Marines are assigned to a working party or field duty on the last Friday of the month, the woodland MARPAT uniform will be worn.

(2) Summer Uniform. April through October, the desert MARPAT uniform will be worn with sleeves rolled up and the service "C" uniform will be worn on the last Friday of each month.

(a) During March, in the event of unseasonably warm weather, individual Marines may opt to wear sleeves up. However, when uniformity is required during special events and ceremonies, the unit commanders' discretion will prevail.

(b) In the event Marines are assigned to a working party or field duty on the last Friday of the month, the desert MARPAT uniform will be worn.

(3) Seasonal Uniform Change Dates. Exact dates for uniform change over will be published annually by MCB Bul 1020.

b. Commanders' Discretion. Commanders may designate a different uniform for the day if an event or function deems it appropriate. If official business requires Marine Corps personnel to go off MCBQ during normal working hours, the uniform will be the appropriate service "C" or "B" uniform.

c. Uniform Designations and Restrictions. All officers, staff noncommissioned officers, and noncommissioned officers are charged with the responsibility of strict enforcement of the provisions of reference (a) and this Order. The following designations and restrictions are applicable:

(1) Dress Uniforms. The appropriate seasonal dress uniform may be designated for wear by commanders for appropriate functions and occasions. Dress uniforms and accouterments, when prescribed, will be worn in strict compliance with reference (a).

(2) Utility Uniforms

(a) Activity heads/supervisors may authorize the removal of the utility coat during all heat flag (WBGT Index Readings) conditions, as outlined in reference (b). This authority is limited to controlled work areas and will require a clean green undershirt neatly tucked into the trousers. The standard green undershirt will be worn when the utility coat is removed.

(b) Per reference (c), wear of the utility uniform is authorized for Marines anywhere in the town of Quantico and the National Museum of the Marine Corps at anytime.

(c) Utilities may be worn in the Commissary Store and Marine Corps Exchange (MCX) during normal hours of operation.

(d) The utility uniform may be worn in the Officers, Staff, and Enlisted Clubs at anytime.

(e) The utility uniform is a working uniform. Wear of the utility uniform is authorized while commuting to and from work.

Per reference (d), Marines are not authorized en route stops while off-base unless it is a bona fide emergency (e.g., medical emergency, vehicle breakdown, or vehicle accident). The utility uniform may be worn off-base when using drive-thru services such as ATMs, fast food restaurants, or dry cleaners when the Marine will not exit the vehicle.

(f) The utility uniform must be clean and present a neat appearance.

(g) Marines stationed aboard MCBQ must abide reference (e) when conducting business in the National Capital region (i.e., Arlington, Alexandria, Crystal City and Washington, DC areas). The utility uniform will not be worn:

1 While on leave or liberty status off-base.

2 On any form of public transportation, to include commuter slug lines.

3 At any DoD-leased, civilian facilities, such as those in Crystal City, Virginia.

(3) Coveralls. Government-issued coveralls will be provided to individuals performing duties in which the utility uniform would not be suitable because of probable permanent damage or soilage. Coveralls may be procured through current supply channels and will be maintained as organizational property. Coveralls will only be worn while performing appropriate tasks and will not be worn away from the job site. Coveralls are not authorized in any messhall, club or branch of the MCX. Appropriate rank insignia will be worn on coveralls per reference (a) in the same manner as the utility uniform. The utility cover or black watch cap, as prescribed by the supervisor, will be worn with coveralls.

(4) Extended Cold Weather Clothing System (ECWCS) Parka. Per reference (a), the field coat has been deemed obsolete as of 1 October 2005. Marines are authorized to purchase the ECWCS parka and wear it with the utility uniform at their option on all occasions, except when specifically prohibited by the commander for reasons of uniformity.

(a) The wearing of the ECWCS parka with the service uniform is not authorized.

(b) The ECWCS parka may be worn during cold or inclement weather with the utility uniform, to include emergency stops.

(c) The ECWCS parka may be worn with coveralls during cold or inclement weather.

(d) Marines who purchase their own ECWCS items (parka and trousers) may wear them with civilian attire, provided all grade insignia is removed. Organizationally issued ECWCS items may not be worn with civilian attire.

(5) Flight Jackets/Flight Suits

(a) The flight suit will be worn with flight boots, green/black cushion-sole socks, green crew-neck undershirt, garrison cap, black leather nametags, and no more than two unit/squadron (CNO/CMC approved) patches. The flight suit is authorized for aircrew members outside the working/squadron areas subject to the same regulations that apply to the utility uniform.

(b) Flight jackets will be worn in strict compliance with the following:

1 Marines who have been issued and are required to maintain an authorized flight jacket are permitted to wear the jacket with the service "B" or "C" uniforms, in addition to flight suits. When worn, the jacket will be zipped closed about one-half or more.

2 The flight jacket will only be worn on base, or while traveling in a private/government vehicle between local military facilities or to and from a domicile.

3 Off-installation stops such as those described in paragraph 4c(2)(e) are permitted.

4 The flight jacket is not authorized for wear on leave and liberty.

5 The flight jacket will not be worn when the service "A" coat is more appropriate.

6 When worn with the service uniform only one unit/squadron (CNO/CMC approved) patch may be worn; on the right front of the jacket, level with the name tag on the left side.

7 The flight jacket will not be worn with the utility uniform.

(6) Safety Shoes. Safety shoes are organizational property and as such are subject to the same restrictions as the coveralls, except that, when worn with the utility uniform, safety shoes are subject to the same restrictions as utilities. When safety shoes are worn with utilities or coveralls, the trousers will not be bloused, unless the safety boots are the same style as combat boots. Safety boots are not authorized as replacement for required uniform articles.

(7) Neckwear. Male Marines will wear the necktie at all times when wearing the service "A," "B," or blue dress "C" uniforms, except when the service sweater is worn. Female Marines will wear the appropriate color necktab when wearing the service "A," "B" or blue dress "A," "B," and "C" uniforms.

(8) Food Service Clothing. Food service Marines are authorized to wear food service clothing while performing duties in messhalls or bakery facilities. Articles of food service clothing may be worn to and from places of work and living spaces with stops at MCCDC barbershops (except the barbershop in the Main Exchange), and the 7-Day Store. All other wear of this clothing is prohibited.

(9) Attire for Investigators. Investigators assigned to the Criminal Investigation Division may be authorized by the Commanding Officer, Security Battalion, to wear civilian attire. This authorization should extend only when considered to be in the best interest of the Command.

(10) Footwear. When the service skirt is worn, commanders, directors, and heads of tenant activities may authorize the wearing of oxfords as part of the authorized uniform for female Marines due to medical reasons, prolonged standing, walking long distances, parade participation, and for formations. Oxfords will always be worn with slacks.

(11) Ribbons. The options when the short sleeve shirt is worn as the outer garment are: all ribbons, no ribbons, or personal United States decorations, unit awards, and the Good Conduct Medal only.

(12) Nametags. No general requirement for a nametag exists. However, the standard black Marine Corps nametag may be prescribed at the option of commanding officers, directors and activity heads at schools, conferences, and related activities. Nametags will be worn by military policemen on duty when prescribed by the Commanding Officer, Security Battalion.

(13) Uniform for Special Events. The uniform for parades, ceremonies, athletic events, organizational events, and other special activities will be prescribed by the letter of instruction for each event.

(14) Service Sweater. The service sweater may be worn with the utility uniform, beneath the utility coat; with the service "B" and "C" uniforms. The sweater is authorized for wear on leave or liberty, and for travel via government/commercial means, as well as with civilian clothing.

(15) Women's Slacks. When the service uniform is prescribed

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for wear, the wearing of slacks as part of the service "A," "B," and "C" uniforms is authorized. The blue dress slacks may be worn with the blue dress "D" uniform.

(a) The wear of the service slacks as a uniform of the day is at the option of the individual. On specific occasions when uniformity is required (i.e., formation, ceremonies, inspections, parades, or social events), commanders may direct whether the skirt or slacks will be worn.

(b) Slacks with the service uniform are authorized for wear on leave, liberty, and for travel via government/commercial means.

(16) Umbrellas. Reference (a) authorizes female Marines to carry umbrellas at their option, however the carrying and use of umbrellas with the utility uniform is not authorized.

(17) Tanker's Jacket. Wear of the tanker's jacket is permitted with the blue dress "C" and "D" uniforms, the service "B" and "C" uniforms, or the service uniform with sweater. When worn with an appropriate uniform, the jacket will be zipped closed about one-half or more. The tanker's jacket is authorized for wear on leave, liberty, and for travel via government/commercial means. The jacket will not be worn with the all-weather coat or utility uniforms. It will not be worn for inspections, ceremonial formations, nor parades. The jacket is authorized for wear, without insignia, with civilian clothing.

(18) Protective Motorcycle Clothing. Marines are authorized to wear a motorcycle-riding jacket and or vest over the uniform while on the motorcycle. It is the responsibility of the cyclist to procure and wear the personal protective equipment as prescribed in reference (f). The jacket must be removed as soon as the Marine dismounts the motorcycle. The jacket must not contain graphics or text considered inappropriate with the image of the Marine Corps.

d. Civilian Clothing Regulations

(1) The wearing of appropriate civilian clothing while on leave, liberty, or in an off-duty status is authorized. Appropriate civilian attire is clothing which is neat, clean, and commensurate with good taste. Marines will ensure that their civilian dress and personal appearance are conservative and commensurate with the high standards traditionally associated with the Marine Corps. No eccentricities of dress will be permitted. The wearing of earrings by male Marines or other male service members aboard this Command, under any circumstances, is prohibited.

(a) Marines will not be permitted to wear civilian

clothing in military formations unless they do not have uniforms in their possession. An exception is formations for inspection of civilian clothing, purchased under civilian clothing allowances conducted at the Marine Security Guard Battalion and Marine Helicopter Squadron-One, explosive ordnance disposal technicians within Headquarters and Service Battalion, and Dog Handlers at Security Battalion.

(b) The following uniform items are authorized for wear with civilian attire:

1 Male Marines may wear gold cufflinks, studs, tie bar, mourning band, footwear, gloves, undergarments, black bow-tie, service sweater, green wool scarf, general purpose trunks, all-weather coat without insignia of grade, and the tanker jacket without insignia of grade.

2 Female Marines may wear the white shirt without insignia of grade, footwear, gloves, handbag, clutch purse, mourning band, service sweater, green wool scarf, general purpose trunks, the all-weather coat without insignia of grade, and the tanker jacket without insignia of rank.

(2) Appropriate civilian attire for wear in public buildings/facilities at MCBQ will be as follows:

(a) Family Members and Guests. Military family members and guests are expected to maintain the same general standards of conduct, dress, and behavior as are Marines. It is incumbent upon all persons living on or entering this Command to obey all regulations concerning their admission and demeanor.

(b) Responsibilities of Sponsors and Hosts. Sponsors and hosts of nonmilitary personnel are reminded of their responsibilities for the proper indoctrination, supervision, and control of nonmilitary personnel at MCBQ, as well as for their family members.

(c) Appropriate Civilian Attire. Civilian attire which is neat, clean, and commensurate with good taste is prescribed for wear in public buildings/facilities at MCBQ.

(d) Footwear. Except when swimwear is worn as prescribed elsewhere in this Order, footwear must be worn. Open-toed sandals may be worn with or without socks. However, thongs (shower shoes) are not considered appropriate for wear in public.

(e) Bathing Suits. Swimwear will be worn only in the vicinity of swimming areas (except when commuting to and from swimming areas) and in areas designated by organizational commanders for sunbathing.

(f) Attire for Clubs. General officers, hosting commanders and division directors may, for special occasions, establish more or less formal dress requirements than those outlined above. At such times, attire will be commensurate with good taste.

(g) Nonadherence to Standards of Dress. Personnel not adhering to the standards of dress specified herein will not be admitted to or served at any facilities. Commanding officers, directors and activity heads will ensure dress code compliance to this Order.

e. Navy Personnel

(1) During the winter period, the uniform of the day for Navy personnel assigned for duty to MCBQ, is the Service Dress Blue uniform.

(2) During the summer period, the uniform of the day for Navy personnel assigned for duty to MCBQ, is the Summer White uniform.

(3) Commanders, directors and heads of tenant activities may prescribe the appropriate seasonal uniform of the day (Summer White, Winter Blue, Service Khaki, Utility, Dungaree) on days when the service uniform would be inappropriate. Commanders, directors and heads of activities may also prescribe the wear of working uniforms for Navy personnel.

(4) On occasions when the formal dress uniforms are prescribed, Navy personnel will wear the appropriate uniform corresponding to the prescribed Marine Corps dress uniform.

f. Casual Platoon

(1) Casuals are subject to the Uniform Code of Military Justice and must adhere to all current Marine Corps rules and regulations.

(2) Commanding Officer, Headquarters and Service Battalion will establish uniform regulations on casual members.

5. Action. Commanding officers, directors, heads of tenant activities will:

a. Ensure compliance with reference (a) and this Order for the wear of uniforms.

b. Ensure personnel of other services, attached to their activity, wear uniforms corresponding to the requirements of this Order on all occasions.

c. Include within their organizational uniform regulations the proper wear of uniforms prescribed in this Order.

d. Conspicuously post a copy of this Order on all bulletin boards under their cognizance.

e. Ensure all personnel possess the full requirement of prescribed articles of uniform clothing and maintain such uniforms together with uniform accouterments in a neat and serviceable condition.

6. Applicability. This Order is applicable to all Marine Corps and Navy personnel. Navy personnel assigned to MCCDC will be governed by the provisions of paragraph 5e of this Order.



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